No. YER/CUL/321/12/2019
Embassy of India Yerevan
***
(Request for Proposal)

Subject: Tender for building pedestal for Mahatma Gandhi statue in Yerevan.

Background: This Request for Proposal (RFP) is for engaging services for building pedestal for Mahatma Gandhi's statue to be placed in a Park in Yerevan. The proposals for construction works are invited as per details in the following paras.

Scope of work: The following would be the scope of work:

(i) Getting the required permission and approval from all relevant authorities for the project,
(ii) Leveling the ground for construction of the pedestal,
(iii) Construction of pedestal as per specifications attached for placing 6 feet 4 inches high bronze statue of Mahatma Gandhi, weighing approximately 600 kilograms, and
(iv) Cleaning the premises after completion of the work.

Quality parameters: The color and materials are to be provided as per specifications attached, for placing 6 feet 4 inches high bronze statue of Mahatma Gandhi, weighing approximately 600 kilograms.

Invitation for bids from companies: The color and materials to be provided, should be as per specifications attached and these specifications should be mentioned clearly in the bid being submitted by the bidder. The bid must contain detailed cost-break up of the following items – charges for fencing of the construction area, construction of base hole, fortifying the stand, concrete filling of the base as well as the stand, granite tiles for the stand, preparation and installation of anchor bolts. The company without any pre-payment will be given preference. If payments are to be made in stages, all stages should be specified clearly. Bidders should note that bids will be inclusive of transportation, meal and other charges etc, if any. The payment will be made only through bank-transfers in AMD. The bidder L1, selected for the job will be obliged to complete the job in 30 days from the day he is awarded the work. In case, that company fails to start the job within 7 days of the confirmation, the next bidder L2 will be selected for the job. No price escalation after submission and acceptance of the bid will be entertained. Instead, it will disqualify that company. Quotation should remain valid for 90 days. The process involves "Two-stage Bidding" – "Technical" followed by "Financial". The sole objective of two-stage bidding is to weed out sub-standard service providers. Each bidder has to simultaneously provide bids in two separate, sealed covers (indicating kind of bid, stamped an signed by authorized signatory of the bidder).

Part I: Technical Bid (Consisting of details of services and items along with terms and conditions): The companies submitting their bids are requested to submit:

i. Data-sheet mentioning full details of the Bidder:
   A) Name of the Company,
   B) Owner of the Company,
   C) Full postal address,
D) Contact details viz. telephone/fax numbers, emails etc,
E) Year of registration of the company,
F) Annual turn-over of the last two financial years,
G) Instalments in which the company will like to be paid which should be in conformity with Part III below,
H) Number of employees in the company, and
I) Estimated time of completion of the project.
ii. Duly certified copy of registration of the company (Company’s registration should not be less than three years),
iii. Certified copies of their annual turn-over for the last two years which should be more than USD 20,000 (US Dollars twenty thousand only),
v. Have you worked with any Government Organization earlier? If yes, please give details of the work done,
vii. Copies of past records of services along with appreciation letters/certificates (if any), and
viii. An affidavit mentioning that the company selected will deposit the earnest money through bank guarantee within seven days of the decision of the Bid Committee and the selected company will abide by the guidelines mentioned in Part III below of this Tender.

In case of any deviation from the prescribed norms, the bid will be rejected at this stage and will not be considered for financial bid.

Part II: Financial Bid (Indicating costs - item-wise and service-wise for the services mentioned in Technical Bid): Bidding companies may kindly note that the Embassy is exempt from VAT. So, the invoice/quotation should be without tax component. The total cost will be the basis to decide the L1.

Part III: The following may also be noted by the bidders:

a. Earnest money deposit is 2% of the Contract value,
b. Performance guarantee - 5% of the Contract value is to be deposited at the time of signing the Contract,
c. Retention money – 5% will be deducted from each running account bill, and
d. Liquidating damages – 5% of accepted contract per week basis subject to maximum of 10% of Contract value.
e. The procedure and standard of construction as prescribed by Armenian Government will be followed by the bidder during the erection of the pedestal for the statue,
f. The retention money etc. will be released only after due certification by Ambassador,
g. The final decision would rest with Embassy of India, Yerevan and Embassy would owe no explanation to anyone about the selection process of the company for the job, and
h. The selected company will liaise with local authority to seek necessary clearances.

Quotation should be submitted in the following format in AMD:
<table>
<thead>
<tr>
<th>S.No.</th>
<th>Particulars/Description of work</th>
<th>Amount in AMD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fencing of construction area</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Construction of base hole</td>
<td></td>
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<tr>
<td>3</td>
<td>Preparation and installation of anchor bolts</td>
<td></td>
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<tr>
<td>4</td>
<td>Fortifying the stand</td>
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<td>5</td>
<td>Concrete filling of base as well as the stand</td>
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<td>6</td>
<td>Granite tiles for the stand</td>
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<tr>
<td>7</td>
<td>Cleaning of premises after completion of the work</td>
<td></td>
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<tr>
<td></td>
<td><strong>Total cost:</strong></td>
<td></td>
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</tbody>
</table>

**Contact Person:** The advertisement has been placed on the Central Public Procurement Portal (CPPP) and the Official Website of the Embassy of India, Yerevan. Quotations would be accepted till 22\textsuperscript{nd} May 2020 (15:00 Hrs). The quotations signed by the authorized person of the company should be submitted in sealed cover to Mr. Shambhu Amitabh, Second Secretary & HOC, Embassy of India, Yerevan at 50/2, India Street, Yerevan, Armenia - 0015. He can be contacted at Tel: (374-10) 533928; 539173/4/5; Fax: (374-10) 533984; E-mail: hoc.yerevan@mea.gov on any working day.

**Evaluation & Selection:** Quotations will be opened on 26\textsuperscript{th} May 2020 at 11:00 Hrs in the Event Room of Embassy of India, Yerevan. Bidding companies are requested to send their representatives during the opening of bids. The quotation offering as per scope of work, good credentials and best prices would be selected for the award of the job. However, the final decision would rest with Embassy of India, Yerevan and we would owe no explanation to anyone about the selection process of the company for the job.

\[Signature\]

Shambhu Amitabh
Second Secretary & HOC
Yerevan
28.04.2020